Guidelines for Public Comment During
School Board Meetings and Public Hearings
Speaking at a School Board Meeting: x The Arlington School Board welcomes public comment at most regular meetings and at public
hearings. o Public comment is one way to express your views to School Board members. o Other ways to engage with the School Board include signing up for Open Office Hours or
making an individual appointment, virtually or in-person. Additionally, the community is
welcome to send an email, call the Board office, leave a voicemail message, or write a letter. x The Board allows 1 hour for Public Comment on all agenda and non-agenda topics. All comments
should address a matter related to Arlington Public Schools. x Generally, School Board members do not respond to public comment during a meeting or hearing. If
follow-up is required due to the nature of the comments, the Superintendent will work with the
School Board Clerk to respond accordingly following the Board meeting. x The Board may adjust or waive the speaker guidelines and the time allocated for public comment as
needed in response to unusual circumstances. x Each speaker may speak for up to 2 minutes. The clerk will start the timer when the speaker begins
and speakers should conclude their remarks when the buzzer sounds. x The School Board encourages speakers to also provide their comments in writing. Please email
comments to